

Charitable Funds Committee Chair Update Trust Board – in Public

Date: 28th January 2021

Agenda item: 2.6

Non-Executive sponsor	Paula Swann, Chair of Charitable Funds Committee
Report author(s)	Paula Swann, Non-Executive Director
Report discussed previously: (name of sub-committee/group and date)	N/A

Action required:		
Approval ()	Discussion ()	Assurance (✓)

Purpose of report:
To provide an update on the Committees activities.

Summary of key issues
<ul style="list-style-type: none"> ▪ Items of governance – Virtual expenditure decisions, Review and Adoption of Annual Report and Accounts. ▪ Funding Raising - report on recent funding raising activities of the Charity and appeals. ▪ Funds - Review of income received by the Charity. ▪ Expenditure – Bids approved by the Charity

Recommendation:
To note the paper.

Relationship to Trust strategic objectives and assurance framework:	
SO3: Caring – <i>Work with compassion</i> in partnership with patients, staff, families, carers <i>and community partners</i>	

Corporate impact assessment	
Legal and regulatory impact	<p>The Charity is registered with the Charity Commission in accordance with the Charities Act 1993, registered number 1054072.</p> <p>Charitable funds received by the Charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977, the National Health Service and Community Care Act 1990, the National Health Service Act 2009. These funds are held on trust by the corporate body.</p> <p>The fund is audited by the Trust’s External Auditor (Grant Thornton UK LLP)</p>
Financial impact	The report provides assurance about the financial management of the charitable fund.
Patient experience/engagement	A deliberate positive impact from the use of the fund to support patient experience.
Risk and performance management	The committee, and this report, provides assurance about risk management relevant to the fund.
NHS Constitution/equality and diversity/communication	No compliance issues
Attachments	
None	

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Date: 21st January 2021

The Charitable Funds Committee (CFC) met on 21st January 2021.

Items of Governance:

Expenditure Decisions since the last meeting

The CFC noted that two decisions had been made virtually between CFC meetings by members to approve expenditure totalling £10,186. Approval had been given for the following schemes:

- £3,686.40 for 3 reclining chairs for the Paediatric Emergency Department – approval via email
- £6,500 an addition to the £10,000 previously allocated for staff thank you events to provide thank you boxes and pin badges – approval at the Trust Private Board.

Adoption of the Charitable Funds 2019/20 Annual Report and Accounts

The CFC reviewed the draft annual report and accounts for the year ended 31st March 2020 and heard from the Director of Finance, who presented the accounts, that the Charity's External Auditor Grant Thornton did not raise any items for adjustment and did not raise any internal control issues.

Key highlights noted in the accounts were that: voluntary income totalled £181k and investment income £4k, with expenditure of £123k, resulting in a net increase to the Charity's assets of £62k to £813k for the year.

The Committee adopted the Charity's Annual Report and Accounts.

Fund Raising Managers Report and Major Funding Workstreams

The committee noted the delivery of progress against the charity's strategy action plan and the incredible financial support the charity had received:

- a new Fundraising Officer had been appointed and had now joined the team.
- SASH consultants had been extremely generous in their collective donation of c£19,000 for staff welfare from their Clinical Excellence Awards. Staff will help to formulate proposals for spending this donation.
- the new parents/family room in the neonatal unit was opened in December and the first three BabyLeo incubators, funded by the Olive appeal, were received.
- feedback from staff thank you packs and pin badges, distributed at Christmas, had been extremely positive.
- plans funded by the Covid-19 Welfare Appeal to improve staff facilities for rest, leisure and fitness are being progressed.

- Programmes for NHS Charities Together BAME specific funding of £50k are advancing with the reverse mentoring programme commenced.
- the ICS Community Partnership for NHS Charities Together phase 2 funding of £487K, now hosted by the Royal Surrey Charity, is meeting and developing a programme to help people affected by Covid-19.
- NHS Charities Together Phase 3 Recovery Funding of £110K will be specifically focused on mental health recovery of NHS staff and their families. Psychological support scoping work and support for staff.

Funds:

Management Accounts

The committee received an overview of the management accounts of the charity including the balance available for bids.

The committee approved one expenditure bid over £2k in the meeting:

- £12,000 for psychological support of staff

Paula Swann

Non-Executive Director – Chair

January 2021