

| | | | |
|--|--|---|--|
| TRUST BOARD IN PUBLIC | | Date: 27th July 2017 | |
| | | Agenda Item: 4.5 | |
| REPORT TITLE: | | Charitable Funds Committee Chair Update | |
| NON-EXECUTIVE SPONSOR: | | Caroline Warner (Non-Executive Director Designate) – Chair Charitable Funds Committee | |
| REPORT AUTHOR: | | Djafer Erdogan (Financial Controller) | |
| REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date) | | Board Update | |
| Action Required: | | | |
| Approval () | Discussion () | Assurance (√) | |
| Summary of Key Issues | | | |
| <p>This report briefs the Board on the key issues discussed at the meeting of the Committee on 6th July 2017. Key points:</p> <ul style="list-style-type: none"> • A new Fundraising Manager has been appointed and will start in September. • The Communications team are working on the Dementia Care Campaign for 2017. • Dementia Care theme will continue to drive additional fundraising efforts in 2018. • Expenditure has increased as expected following the drive to spend funds on appropriate projects. | | | |
| Relationship to Trust Strategic Objectives & Assurance Framework: | | | |
| SO3: Caring – Working in partnership with staff, families and carers | | | |
| Corporate Impact Assessment: | | | |
| Legal and regulatory implications | <p>The Charity is registered with the Charity Commission in accordance with the Charities Act 1993, registered number 1054072.</p> <p>Charitable funds received by the Charity are accepted, held and administered as funds and property held on trust for purposes relating to the health service in accordance with the National Health Service Act 1977, the National Health Service and Community Care Act 1990, the National Health Service Act 2009. These funds are held on trust by the corporate body.</p> <p>The fund is audited by the Trust's External Auditor (Grant Thornton UK LLP)</p> | | |
| Financial implications | The report provides assurance about the financial management of the charitable fund. | | |
| Patient Experience/Engagement | A deliberate positive impact from the use of the fund to support patient experience. | | |
| Risk & Performance Management | The committee, and this report, provides assurance about risk management relevant to the fund. | | |
| NHS Constitution/Equality & Diversity/Communication | No compliance issue | | |

Attachments:

Report paper & Appendix 1

TRUST BOARD REPORT – 27TH July 2017 Charitable Funds Committee Chair Update

The Charitable Funds Committee (CFC) met on 6th July 2017.

Fundraising Manager

- Following a successful recruitment campaign, 5 candidates were shortlisted and interviewed. Emily Fahti has been appointed to this post from September 2017.

Dementia Campaign

- Dementia Care is the theme identified for key SASH charity activity and public engagement in 2017 and 2018.
- The Communications team will continue to work with the dementia clinicians to define a set of activities and ideas that will improve quality of care and experience for patients with dementia and around which fundraising efforts can coalesce.
- Projects now underway include a new Dementia Therapy Garden (installation Q4 2017) and digital reminiscence equipment.
- The Board may wish to see the designs for the Dementia Therapy Garden at the next meeting.

League of Friends

- The Director of Corporate Affairs, the Finance Director and Chair of CFC met with Richard Burford, Chair of the LoF, to discuss working coherence with a view to ensuring that appropriate funding opportunities are channelled through to LoF.
- It is understood that LoF usually prefer to fund discrete projects that are focussed on patient experience enhancement.
- A list of appropriate opportunities will now be drawn up by the Director of Corporate Affairs

Finance

- For this period the charity's income is £13K, expenditure £159K (includes £141k committed costs), with a remaining balance of £316K. Following projects were approved recently (Appendix 1)
- Significant investment opportunities are being identified as expected.
- Income generation will resume in earnest from September when the new Fundraising Manager joins.
- Committed funds remain static £110K, including £50K allocation for staff mental health support and mindfulness training. The finance team will ask for a spending plan from those responsible for committed funds with unspent monies.
- Clearer application forms have been designed by the finance team and approved by the committee.
- The process for applications and decisions will be reviewed by the finance team and presented to the committee at the next meeting. This review will note the understanding that any monies raised or donated for specific purposes will continue to be ring-fenced appropriately.

Caroline Warner
Non-Executive Director (Designate)
Chair Charitable Funds Committee
July 2017