

TRUST BOARD IN PUBLIC		Date: 31 August 2017	
		Agenda Item: 2.3	
REPORT TITLE:		Staffing Report	
EXECUTIVE SPONSOR:		Fiona Allsop, Chief Nurse	
REPORT AUTHOR (s):		Fiona Allsop, Chief Nurse	
REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date)		N/A	
Action Required:			
Approval ()	Discussion (√)	Assurance (√)	
Purpose of Report:			
To provide monthly Safer Staffing and Care Hours per Patient Day (CHPPD) information and exception reports.			
Summary of key issues			
<ul style="list-style-type: none"> • The Safer Staffing report (July 2017 data) indicates that the Trust has delivered the planned versus actual staffing levels in the inpatient areas and maternity unit against existing template. • Care Hours Per Patient Day (CHPPD) are reported for July 			
Recommendation:			
To note the report.			
Relationship to Trust Strategic Objectives & Assurance Framework:			
SO1: Safe – Deliver safe high quality and improving services which pursue perfection and be in the top 20% against our peers SO2: Effective – As a teaching hospital deliver effective, improving and sustainable clinical services within the local health economy SO3: Caring – Working in partnership with staff, families and carers SO4: Responsive – Become the secondary care provider of choice our catchment population SO5: Well led - Become an employer of choice and deliver financial and clinical sustainability around a patient focused clinical model			
Corporate Impact Assessment:			
Legal and regulatory impact	Yes		
Financial impact	Yes		
Patient Experience/Engagement	Yes		
Risk & Performance Management	Yes		
NHS Constitution/Equality & Diversity/Communication	Yes		
Attachment:			
NA			

Safer Staffing/CHPPD
July 2017

1. Introduction

To provide an update to the Board on nursing staffing in relation to planned versus actual staffing, an update regarding safer staffing monitoring and on recruitment activity.

2. Staffing Planned versus Actual – July 2017

	Ward Specialty	Entries	RN Day	RN Night	NA Day	NA Night	Total Day	Total Night	Overall
Abinger Ward	430 - GERIATRIC MEDICINE	31	85.35%	100%	93.25%	98.41%	89.64%	99.2%	92.95%
Acute Medical Unit	300 - GENERAL MEDICINE	31	97.09%	99.52%	96.98%	93.33%	97.06%	97.27%	97.15%
Birthing Centre	501 - OBSTETRICS	31	86.54%	88.71%	N/A	N/A	86.54%	88.71%	87.62%
Bletchingley Ward	430 - GERIATRIC MEDICINE	31	99.19%	100%	97.8%	100%	98.6%	100%	99.12%
Brockham Ward	502 - GYNAECOLOGY	31	94.69%	100%	98.95%	100%	96.11%	100%	97.66%
Brook Ward	100 - GENERAL SURGERY	31	97.33%	98.39%	100%	N/A	98.22%	98.39%	98.28%
Buckland Ward	101 - UROLOGY	31	97.07%	100%	97.52%	96.77%	97.26%	98.39%	97.67%
Burstow Ward	501 - OBSTETRICS	31	85.17%	79.35%	80.43%	85%	83.62%	81.58%	82.7%
Capel Annex I Ward	300 - GENERAL MEDICINE	31	91.65%	100%	95.4%	100%	93.27%	100%	95.71%
Capel Ward	300 - GENERAL MEDICINE	31	91.16%	97.85%	85.38%	103.23%	89.15%	100%	93.59%
Chaldon Ward	328 - STROKE MEDICINE	31	93.95%	95.16%	93.55%	100%	93.78%	98.06%	95.26%
Charlwood Ward	301 - GASTROENTEROLOGY	31	95.9%	100%	90.32%	98.39%	94.02%	99.19%	96.1%
Cophthorne Ward	100 - GENERAL SURGERY	31	98.37%	98.39%	98.42%	100%	98.39%	99.19%	98.71%
Coronary Care Unit	320 - CARDIOLOGY	31	95.56%	100%	N/A	100%	95.56%	100%	97.83%
Delivery Suite	501 - OBSTETRICS	31	93.36%	96.77%	98.39%	96.77%	94.62%	96.77%	95.7%
Discharge Lounge	300 - GENERAL MEDICINE	31	91.65%	96.77%	91.59%	96.77%	91.62%	96.77%	93.43%
Godstone Ward (Haem)	303 - CLINICAL HAEMATOLOGY	31	99.44%	96.77%	100%	N/A	99.58%	96.77%	98.38%
Godstone Ward (Med)	300 - GENERAL MEDICINE	31	95.26%	100%	96.77%	97.85%	95.83%	98.92%	97.15%
Hazelwood	430 - GERIATRIC MEDICINE	31	100%	100%	98.92%	98.39%	99.46%	99.19%	99.35%
Holmwood Ward	320 - CARDIOLOGY	31	94.81%	100%	93.55%	96.77%	94.44%	98.39%	95.88%
ITU/HDU	192 - CRITICAL CARE MEDICINE	31	97.73%	97.2%	84.91%	90.32%	95.79%	96.7%	96.22%
Leigh Ward	110 - TRAUMA & ORTHOPAEDICS	31	95.39%	100%	96.46%	96.67%	95.85%	98%	96.67%
Meadvale Ward	430 - GERIATRIC MEDICINE	31	88.2%	100%	95.31%	95.16%	92.05%	97.58%	93.95%
Neonatal Unit	420 - PAEDIATRICS	31	93.16%	101.4%	86.23%	97.87%	91.14%	100.53%	95.64%
Newdigate Ward	110 - TRAUMA & ORTHOPAEDICS	31	92.04%	100%	100.84%	100%	95.82%	100%	97.46%
Nutfield Ward	430 - GERIATRIC MEDICINE	31	92.68%	100%	104.17%	96.67%	97.07%	98.33%	97.48%
Outwood Ward	420 - PAEDIATRICS	31	92.67%	97.33%	86.67%	51.61%	91.96%	90.83%	91.43%
Rusper Ward	501 - OBSTETRICS	31	88.71%	85.71%	100%	100%	88.89%	86.15%	87.96%

This tool links with planned versus actual reporting and other data such as safety thermometer, incident reporting, sickness rates, vacancy rates and professional judgement to determine the appropriate staffing levels for a ward or unit.

3. Recommendation

To note the report

Fiona Allsop
Chief Nurse
24 August 2017