

## Trust Board Meeting – **IN PUBLIC**

Thursday 25<sup>th</sup> May – 11:00 to 13:00

AD77, Trust Headquarters, East Surrey Hospital, Canada Avenue, Redhill, RH1 5RH

### AGENDA

1.	11.00	GENERAL BUSINESS		
		1.1 Welcome and apologies for absence	A McCarthy	Verbal
		1.2 Declarations of Interests & Annual Declarations of Interests <i>For approval</i>	A McCarthy	Paper
		1.3 Minutes of the last meeting held on 25 <sup>th</sup> April 2017 <i>For approval</i>	A McCarthy	Paper
		1.4 Action tracker & Matters arising <i>For assurance</i>	A McCarthy	Paper
		1.5 Chairman's Report <i>For assurance</i>	A McCarthy	Verbal
		1.6 Chief Executive's Report <i>For assurance</i>	M Wilson	Paper
		1.7 Board Assurance Framework & Significant Risk Register <i>For approval</i>	G Francis-Musanu	Paper
2.	11.30	QUALITY OF CARE		
		2.1 Patient Story <i>For assurance</i>	D Holden/	Paper
		2.2 Safety & Quality Committee Chair Update <i>For assurance</i>	R Shaw	Paper
		2.3 Safer Staffing report & Care Hours Per Patient Day <i>For assurance</i>	F Allsop	Paper
		2.4 Nasogastric Tube Safety Alert <i>For assurance</i>	F Allsop	Paper
		2.5 Safety & Quality Indicators <i>For assurance</i>	F Allsop/ D Holden	Paper
3.	12.15	OPERATIONAL PERFORMANCE		
		3.1 Integrated Performance Report (M01) <i>For assurance</i>		
		3.2 Operational & Access Performance Indicators <i>For assurance</i>	A Stevenson	Paper

<b>4.</b>	<b>12.30</b>	<b>FINANCE AND USE OF RESOURCES</b>		
		4.1 Finance and Workforce Committee Chair Update <i>For assurance</i>	R Durban	Paper
		4.2 Workforce performance Indicators <i>For assurance</i>	M Preston	Paper
		4.3 Finance & Use of Resources Performance Indicators <i>For assurance</i>	P Simpson	Paper
<b>5.</b>	<b>13:00</b>	<b>STRATEGIC CHANGE</b>		
		5.1 Revisions to the Integrated Performance Report <i>For approval</i>	A Stevenson	Paper
<b>6.</b>	<b>13:15</b>	<b>LEADERSHIP &amp; IMPROVEMENT CAPABILITY</b>		
		6.1 Retention Strategy – Progress Update For assurance & approval	M Preston	Paper
		6.2 The Single Oversight Framework NHS provider licence – Self Certification – <i>For approval</i>	G Francis- Musanu	Paper
		6.3 Updated Standards of Business Conduct Policy For approval	G Francis- Musanu	Paper
<b>7</b>	<b>13.25</b>	<b>OTHER ITEMS</b>		
		7.1 Minutes from Board Committees <i>to receive &amp; note</i>	A McCarthy	
		7.1.1 Finance and Workforce Committee		Paper
		7.1.2 Safety & Quality Committee		Paper
		7.2 ANY OTHER BUSINESS	A McCarthy	
		7.3 QUESTIONS FROM THE PUBLIC		
		<i>Questions from members of the public may be submitted to the Chairman in advance of the meeting by emailing them to: <a href="mailto:gillian.francis-musanu@sash.nhs.uk">gillian.francis-musanu@sash.nhs.uk</a></i>		
		7.4 Review of Meeting	A McCarthy	
		7.5 DATE OF NEXT MEETING 29 <sup>th</sup> June 2017 at 11.00am	A McCarthy	Verbal