

<b>TRUST BOARD IN PUBLIC</b>		<b>Date: 25<sup>TH</sup> February 2016</b> <b>Agenda Item: 4.1</b>	
<b>REPORT TITLE:</b>		Standards of Business Conduct Policy	
<b>EXECUTIVE SPONSOR:</b>		Gillian Francis-Musanu Director of Corporate Affairs	
<b>REPORT AUTHOR (s):</b>		Gillian Francis-Musanu Director of Corporate Affairs	
<b>REPORT DISCUSSED PREVIOUSLY:</b> (name of sub-committee/group & date)		Joint Consultative Committee 12.1.16 Executive Committee 13.1.16 Audit & Assurance Committee 15.1.16	
<b>Action Required:</b>			
<b>Approval (√)</b>	<b>Discussion (√)</b>	<b>Assurance (√)</b>	
<b>Purpose of Report:</b>			
This policy has been updated to reflect new regulation and overall strengthening processes for the Trust.			
<b>Summary of key issues</b>			
This policy is due for review and has been updated with the following requirements (red text): <ul style="list-style-type: none"> <li>• Updating the Summary short guide for staff – Pg 5</li> <li>• Inclusion of the Fraud Act 2006 – Pg 7</li> <li>• Inclusion of the Fit &amp; Proper Person Regulations – Pg 9</li> <li>• Reference to the Policy for Commercial Representatives – Pg 13</li> <li>• Reference to the Council of Governors – Pg 13</li> <li>• Reference to the Drugs &amp; Therapeutic Committee &amp; Medical Devices Group – Pg 14</li> <li>• Results of failing to making a declaration and the requirement for annual declarations – Pg 14</li> <li>• Requirements on awarding contracts – Pg 15</li> <li>• Re-wording of requirements under intellectual property, confidential and sensitive information – Pg 16</li> <li>• Trust Board responsibility for ratifying the Policy.</li> </ul>			
<b>Recommendation:</b>			
The Board is asked to Ratify this policy.			
<b>Relationship to Trust Strategic Objectives &amp; Assurance Framework:</b>			
<b>SO1:</b> Safe -Deliver safe services and be in the top 20% against our peers <b>SO2:</b> Effective - Deliver effective and sustainable clinical services within the local health economy <b>SO3:</b> Caring – Ensure patients are cared for and feel cared about <b>SO4:</b> Responsive – Become the secondary care provider and employer of choice our catchment population <b>SO5:</b> Well led: Become an employer of choice and deliver financial and clinical sustainability around a clinical leadership model			

<b>Corporate Impact Assessment:</b>	
<b>Legal and regulatory impact</b>	There are a number of legal and regulatory requirements included in the policy
<b>Financial impact</b>	Non-adherence to the policy may have financial impacts on the Trust
<b>Patient Experience/Engagement</b>	N/A
<b>Risk &amp; Performance Management</b>	Adherence to the policy reduces risks to individual members of staff and protects the reputation of the Trust
<b>NHS Constitution/Equality &amp; Diversity/Communication</b>	This policy is disclosable under the Freedom of Information Act 2000.
<b>Attachment:</b>	
Revised Standards of Business Conduct Policy – Final February 2016	