

**TRUST BOARD ACTION TRACKER - PUBLIC BOARD MEETING - October 2016**

Action Ref	Forum	Subject	Action	RO	Date Open	Date Due	Date Closed	Status
TBPU-05	TB Public	Quality Governance Assurance Framework	The Board asked for the implementation of kite marks to be considered before the next review of the QGAF	AS	30/06/2016	30/10/2016		OPEN
TBPU-07	TB Public	Patient story	Look into the matters that this patient story had raised at the Safety and Quality Committee.	RS	28/07/2016	30/11/2016		OPEN
TBPU-08	TB Public	Chief Nurse & Medical Director Report	The Board agreed to review guidance and form an opinion on staffing levels. FA stated that this could be done once a year preferably in November to support business planning and should include nursing and medical staff.	FA/DH	28/07/2016	30/11/2016		OPEN
TBPU -09	TB Public	Patient's Story	Copy of the minutes and a letter sent to Mr Scott & Ms Gibson when the minutes are approved	GFM	25/08/2016	14/10/2016		Oct Board
TBPU - 10	TB Public	Shadow Council of Governor's Report	Seek a new nominated governor representative from East Surrey CCG	GFM	25/08/2016	30/11/2016		OPEN
TBPU -11	TB Public	Chief Nurse & Medical Director Report	To report infection control peer review details to SQC.	DH	29/09/2016	30/11/2016		OPEN
TBPU -12	TB Public	Chief Nurse & Medical Director Report	To review number of Consultant vacancies and feedback to the Finance and Workforce Committee	MP	29/09/2016	30/10/2016		Oct Board
TBPU -13	TB Public	SQC Update	To receive the annual infection control report to board (DIPC's report).	GFM	29/09/2016	30/10/2016		Oct Board
TBPU -14	TB Public	SASH + Update	To consider content and function for future SASH future SASH+ reports.	GFM / SJ	29/09/2016	31/12/2016		OPEN