

**TRUST BOARD ACTION TRACKER - PUBLIC BOARD MEETING - December 2016**

Action Ref	Forum	Subject	Action	RO	Date Open	Date Due	Date Closed	Status
TBPU-05	TB Public	Well-ledd framework	The Board asked for the implementation of kite marks to be considered before the next review of the well-led framework	AS	27/10/2016	31/01/2017		OPEN
TBPU-07	TB Public	Patient story	Look into the matters that this patient story had raised at the Safety and Quality Committee.	RS	28/07/2016	31/12/2016		Closed
TBPU-08	TB Public	Chief Nurse & Medical Director Report	The Board agreed to review guidance and form an opinion on staffing levels. FA stated that this could be done once a year preferably in November to support business planning and should include nursing and medical staff.	FA/DH	28/07/2016	31/12/2016		Closed
TBPU - 10	TB Public	Shadow Council of Governor's Report	Seek a new nominated governor representative from East Surrey CCG	GFM	25/08/2016	31/01/2016		OPEN
TBPU -11	TB Public	Chief Nurse & Medical Director Report	To report infection control peer review details to SQC.	DH	29/09/2016	28/02/2016		OPEN
TBPU -14	TB Public	SASH + Update	To consider content and function for future SASHfuture SASH+ reports.	GFM / SJ	29/09/2016	31/12/2016		Closed
TBPU - 16	TB Public	H&S Annual Report	Progress report on the update of H&S training by new recruits to be report to the Board in three months	MP	27/10/2016	31/01/2017		OPEN
TBPU - 17	TB Public	IPR	To consider if the impact of norovirus bed closures could be added to the IPR to support the conversation relating to the gastroenteritis risk.	DH	24/11/2016	28/02/2017		OPEN
TBPU - 18	TB Public	IPR	To send updated narrative to support workforce element of the IPR	JM	24/11/2016	31/12/2016		Closed