

Trust Board Meeting – **IN PUBLIC**

Thursday 28th July 2016 - 11:00 to 13:30

AD77, Trust Headquarters, East Surrey Hospital, Canada Avenue, Redhill, RH1 5RH

AGENDA

1	11:00	<p><u>GENERAL BUSINESS</u></p> <p>1.1 Welcome and apologies for absence</p> <p>1.2 Declarations of Interests</p> <p>1.3 Minutes of the last meeting held on 30th June 2016 - <i>For approval</i></p> <p>1.4 Action tracker</p> <p>1.5 Chairman's Report <i>For assurance</i></p> <p>1.6 Chief Executive's Report <i>For assurance</i></p> <p>1.7 Board Assurance Frame Work & Significant Risk Register – For approval</p>	<p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p> <p>M Wilson</p> <p>G Francis-Musanu</p>	<p>Verbal</p> <p>Verbal</p> <p>Paper</p> <p>Paper</p> <p>Verbal</p> <p>Paper</p> <p>Paper</p>
2	11.30	<p><u>SAFETY, QUALITY AND PATIENT EXPERIENCE</u></p> <p>2.1 Patient Story <i>For assurance</i></p> <p>2.2 Chief Nurse & Medical Director's Report <i>For assurance</i></p> <p>2.3 Safety & Quality Committee Update <i>For assurance</i></p> <p>2.4 Safety & Quality Committee Annual Report <i>For assurance</i></p>	<p>F Allsop</p> <p>F Allsop/ D Holden</p> <p>R Shaw</p> <p>R Shaw</p>	<p>Paper</p> <p>Paper</p> <p>Paper</p> <p>Paper</p>
3	12.15	<p><u>OPERATIONAL PERFORMANCE</u></p> <p>3.1 Integrated Performance Report (M03) <i>For assurance</i></p> <p>3.1.1 Safety & Quality Performance Indicators</p> <p>3.1.2 Operational & Access Performance Indicators</p> <p>3.1.3 Patient Experience Performance Indicators</p> <p>3.1.4 Workforce Performance Indicators</p> <p>3.1.3 Finance Performance Indicators</p>	<p>F Allsop/ D Holden</p> <p>A Stevenson</p> <p>F Allsop</p> <p>M Preston</p> <p>P Simpson</p>	<p>Paper</p>

		3.2 2016/17 Financial Budget <i>For approval</i>	P Simpson	Paper
		3.3 Finance & Workforce Committee Update <i>For assurance</i>	R Durban	Paper
		3.4 Audit & Assurance Committee Update, Annual Audit Letter & Quality Account Audit <i>For assurance</i>	P Biddle	Paper
		3.5 Charitable Funds Committee Update <i>For assurance</i>	A Hall	Paper
4	13.00	<u>RISK, REGULATORY AND STRATEGY ITEMS</u>		
		4.1 Serious Incidents Quarterly Report <i>For assurance</i>	F Allsop	Paper
		4.2 2016/17 Annual Plan – Q1 Update <i>For assurance</i>	S Jenkins	Paper
		4.3 SaSH Plus Update <i>For assurance</i>	S Jenkins	Paper
5	13:25	<u>OTHER ITEMS</u>		
		5.1 Minutes from Board Committees <i>to receive & note</i>	A McCarthy	
		5.1.1 Finance and Workforce Committee		Paper
		5.1.2 Safety & Quality Committee		Paper
		5.1.3 Audit & Assurance Committee		Paper
		5.2 ANY OTHER BUSINESS	A McCarthy	
		5.3 QUESTIONS FROM THE PUBLIC <i>Questions from members of the public may be submitted to the Chairman in advance of the meeting by emailing them to:</i> gillian.francis-musanu@sash.nhs.uk	A McCarthy	
		5.4 DATE OF NEXT MEETING 26 th August 2016 at 11.00am		