

<b>TRUST BOARD IN PUBLIC</b>		<b>Date:</b> 7 <sup>th</sup> August 2014 <b>Agenda Item:</b> 4.3	
<b>REPORT TITLE:</b>		FOUNDATION TRUST PROGRESS UPDATE	
<b>EXECUTIVE SPONSOR:</b>		Michael Wilson Chief Executive	
<b>REPORT AUTHOR:</b>		Gillian Francis-Musanu Director of Corporate Affairs	
<b>REPORT DISCUSSED PREVIOUSLY:</b> (name of sub-committee/group & date)		FT Project Board	
<b>Action Required:</b>			
<b>Approval</b>	<b>Discussion</b>	<b>Assurance (√)</b>	
<b>Summary of Key Issues</b>			
This paper provides the Board with an update on progress for the Stage 2 milestones and other key activities.			
<b>Relationship to Trust Strategic Objectives &amp; Assurance Framework:</b>			
SO5: Well – led			
<b>Corporate Impact Assessment:</b>			
<b>Legal and regulatory implications</b>		<p>The NHS Trust Development Authority (TDA) oversees all aspects of NHS trust performance.</p> <p>The TDA has a key role in supporting NHS trusts to develop their FT application and is responsible for approving all applications prior to submission to Monitor.</p> <p>Monitor, the Independent Regulator of NHS Foundation Trusts, undertakes its own assessment of FT applications to determine whether or not to authorise an NHS trust as a foundation trust.</p>	
<b>Financial implications</b>		NHS foundation trusts are required to comply with Monitors Risk Assessment Framework.	
<b>Patient Experience/Engagement</b>		<p>NHS foundation trusts are membership organisations with a Council of Governors which represents the interests of members of the trust and the public.</p> <p>The Council of Governors holds the non-executive directors to account for the performance of the Board of Directors.</p>	
<b>Risk &amp; Performance Management</b>		NHS foundation trusts operate under licence from Monitor which stipulates any condition under which the trust must operate.	

	Compliance with governance and continuity of service licence provisions is through the Monitor Risk Assessment Framework.
<b>NHS Constitution/Equality &amp; Diversity/Communication</b>	NHS foundation trusts have their own constitution which reflects the requirements of the Health and Social Care Act 2012.
<b>Attachments:</b>	
N/A	

## TRUST BOARD REPORT – 7<sup>th</sup> August 2014 FOUNDATION TRUST UPDATE

### 1. Introduction

This paper provides the Board with an update on progress for the Stage 2 milestones and other key activities.

### 2. Membership Update

Current membership total is 5,050. This includes Patients & Public members – 1550 and Staff – 3,500.

To support membership recruitment and engagement activity the Trust is currently working with Membership Engagement Services to provide membership support, including a membership database and analysis. A targeted recruitment drive for 3000 patient and public members is currently underway within all the sites where the Trust provides services and at community events over the month of August with a particular focus on targeting the areas where membership requires a boost e.g. Mid-Sussex, Horsham, Mole Valley and out of area constituencies. The next report to the board will include a breakdown of membership by constituency, gender, age and ethnic group.

### 3. Governor elections

The Trust has now secured the services of Electoral Reform Services (ERS) to run our Governor elections. ERS currently run elections for a number of NHS foundation trusts as well as a wide range of public and private sector organisations.

The Trust is currently running governor awareness sessions for FT members. The first event was held on 29<sup>th</sup> June with 30 members attending. Presentations were given by the Director of Corporate Affairs and an ex-governor from an FT. The next two events are due to take place on:

- 12<sup>th</sup> August – Crawley Hospital Lecture Theatre at 4pm
- 13<sup>th</sup> August – Harlequin Theatre, Redhill at 5pm

To date there has been very positive interest and both events are booking up quite quickly. It is likely that we will need to run a specific event for staff.

We are agreeing a timescale for running elections with ERS which is likely to take place at the end of September or early October. Once elections have taken place the Trust will provide an induction and training programme for elected and nominated governors and begin the process of establishing a shadow Council of Governors.

### 4. Board and Quality Governance Assurance Frameworks

Implementation of the action plans for both the Board and Quality Governance Assurance Frameworks is ongoing and good progress is being made. Plans are in place to engage an approved provider to undertake a further external assessment of the QGAF at the end of September 2014.

## **5. Submission to the TDA of the draft IBP and LTFM**

The refresh of the draft IBP and key application strategies and documents (including the LTFM) has been undertaken and submitted to the TDA on 20<sup>th</sup> June as part of the 14/15 planning submissions and we await the feedback from the TDA.

Our mock Board to Board takes place on 4<sup>th</sup> September and the TDA are currently confirming arrangements for the actual Board to Board due to take place in November 2014.

## **6. Conclusion**

The Board is asked to note that the FT programme remains on plan with good progress against the Stage 2 milestones and other key activities as described above.

**Michael Wilson**  
**Chief Executive**  
**August 2014**