

TRUST BOARD IN PUBLIC		Date: 27th November 2014 Agenda Item: 4.3	
REPORT TITLE:		RULES OF PROCEDURE ANNUAL UPDATE	
EXECUTIVE SPONSOR:		Gillian Francis-Musanu Director of Corporate Affairs	
REPORT AUTHORS:		Gillian Francis-Musanu Director of Corporate Affairs & Colin Pink Corporate Governance Manager	
REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date)		N/A	
Action Required:			
Approval (√)	Discussion	Assurance (√)	
Summary of Key Issues			
<p>This report provides the Board with an annual update of the Trusts Board of Directors Integrated Governance Systems.</p> <p>This years update includes:</p> <ul style="list-style-type: none"> revised terms of reference for the Executive Committee and the Executive Committee for Quality & Risk and removes references to management boards. Changes the divisional management board to divisional governance throughout Removes the table that specified which week of the year each meeting would be held Minor changes to relevant terms of reference to sub-committees mainly relating to membership 			
Relationship to Trust Strategic Objectives & Assurance Framework:			
SO5: Well – led			
Corporate Impact Assessment:			
Legal and regulatory implications	Ensures integrated governance systems are updated		
Financial implications	As borne out in the role of the Board and its sub-committees		
Patient Experience/Engagement	Highlights national requirements in place to improve patient experience.		
Risk & Performance Management	As noted in the relevant terms of reference		
NHS Constitution/Equality & Diversity/Communication	Includes where relevant an update on the NHS Constitution and compliance with Equality Legislation		
Attachments: Rules of Procedure Integrated Governance Systems			