

<b>TRUST BOARD IN PUBLIC</b>		<b>Date: 26<sup>th</sup> June 2014</b>	
		<b>Agenda Item:</b>	
<b>REPORT TITLE:</b>		FOUNDATION TRUST PROGRESS UPDATE	
<b>EXECUTIVE SPONSOR:</b>		Michael Wilson Chief Executive	
<b>REPORT AUTHOR:</b>		Gillian Francis-Musanu Director of Corporate Affairs	
<b>REPORT DISCUSSED PREVIOUSLY:</b> (name of sub-committee/group & date)		FT Project Board	
<b>Action Required:</b>			
<b>Approval</b>	<b>Discussion</b>	<b>Assurance (√)</b>	
<b>Summary of Key Issues</b>			
This paper provides the Board with an update on progress for the Stage 2 milestones and other key activities.			
<b>Relationship to Trust Strategic Objectives &amp; Assurance Framework:</b>			
SO5: Well – led			
<b>Corporate Impact Assessment:</b>			
<b>Legal and regulatory implications</b>	<p>The NHS Trust Development Authority (TDA) oversees all aspects of NHS trust performance.</p> <p>The TDA has a key role in supporting NHS trusts to develop their FT application and is responsible for approving all applications prior to submission to Monitor.</p> <p>Monitor, the Independent Regulator of NHS Foundation Trusts, undertakes its own assessment of FT applications to determine whether or not to authorise an NHS trust as a foundation trust.</p>		
<b>Financial implications</b>	NHS foundation trusts are required to comply with Monitors Risk Assessment Framework.		
<b>Patient Experience/Engagement</b>	<p>NHS foundation trusts are membership organisations with a Council of Governors which represents the interests of members of the trust and the public.</p> <p>The Council of Governors holds the non-executive directors to account for the performance of the Board of Directors.</p>		
<b>Risk &amp; Performance Management</b>	NHS foundation trusts operate under licence from Monitor which stipulates any condition under which the trust must operate.		

	Compliance with governance and continuity of service licence provisions is through the Monitor Risk Assessment Framework.
<b>NHS Constitution/Equality &amp; Diversity/Communication</b>	NHS foundation trusts have their own constitution which reflects the requirements of the Health and Social Care Act 2012.
<b>Attachments:</b>	
N/A	

## TRUST BOARD REPORT – 26<sup>th</sup> JUNE 2014 FOUNDATION TRUST UPDATE

### 1. Introduction

This paper provides the Board with an update on progress for the Stage 2 milestones and other key activities.

### 2. Membership Update

Current membership total is 4,872. This includes Patients & Public members – 1372 and Staff – 3,500.

To support membership recruitment and engagement activity the Trust has entered into a contract with Membership Engagement Services (a subsidiary of the Electoral Reform Service) to provide membership support, including a membership database and analysis and a targeted recruitment drive for 3000 patient and public members. MES currently provides membership services for a wide range of current and aspirant FTs.

### 3. Governor elections

Two leading Suppliers of election services have been asked to submit proposals to run the elections for the elected Governors. Both currently run elections for a number of NHS foundation trusts and they can also work with the Trust to provide support for governor awareness and induction sessions if required. A contract is expected to be finalised in the next few weeks with initial elections being held after the summer. We are currently drafting the agenda and pack for the governor awareness sessions and the details of these events will shortly be sent out to all patient, public and staff members.

The Board will note that following the close of the statutory public consultation and on-going dialogue with our Clinical Commissioning Groups, the Foundation Trust Project Board recommended to the Trust Board changes to the constitution of the Council of Governors.

This recommendation is in line with the response to the public consultation in that we will be reducing the number of patient governors from out of area, but slightly increasing the patient and public governors as follows:

1. The reduction of the Patient Governors (out of area) to 1
2. Increasing the Public constituency on the Council of Governors to 14. This will mean an increase of the number of Governors in the following areas:
  - Reigate & Banstead from 2 to 3
  - Crawley from 2 to 3
  - Horsham from 2 to 3
3. Retaining a nominated governor from each of the 4 CCGs as follows:
  - Crawley CCG -1
  - Horsham & Mid Sussex – 1
  - East Surrey CCG – 1
  - Surrey Downs CCG – 1

This will give a majority of elected governors and an overall majority of patient and public governors. The total membership of the Council of Governors will be 28.

The Trust Board at its Extra-ordinary meeting on 19<sup>th</sup> June 2014 resolved to approve these recommendations.

The Governance Rationale, draft Constitution, public consultation response and membership strategy have all been updated to reflect this change.

#### **4. Board and Quality Governance Assurance Frameworks**

Implementation of the action plans for both the Board and Quality Governance Assurance Frameworks is ongoing and good progress is being made.

#### **5. Submission to the TDA of the draft IBP and supporting strategies**

The refresh of the draft IBP and key application strategies and documents (including the LTFM) has been undertaken and submitted to the TDA on 20<sup>th</sup> June as part of the 14/15 planning submissions.

#### **6. Conclusion**

The Board is asked to note that the FT programme remains on plan with good progress against the Stage 2 milestones and other key activities as described above.

**Michael Wilson**  
**Chief Executive**  
**June 2014**