

TRUST BOARD IN PUBLIC		Date: 29th May 2014	
		Agenda Item: 4.1	
REPORT TITLE:		FOUNDATION TRUST PROGRESS UPDATE	
EXECUTIVE SPONSOR:		Michael Wilson Chief Executive	
REPORT AUTHOR:		Gillian Francis-Musanu Director of Corporate Affairs	
REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date)		FT Project Board 15.05.14	
Action Required:			
Approval	Discussion	Assurance (√)	
Summary of Key Issues			
<p>This paper provides the Board with an update on progress for each of the Stage 2 milestones and other key activities.</p> <ul style="list-style-type: none"> • TDA Readiness Review • Response to the public consultation and the composition of the Council of Governors • Early draft of the Governor awareness sessions • Inspection by the Chief Inspector of Hospitals • Financial Due Diligence review • Membership recruitment and engagement • Procurement of election support and planning for the election of elected Governors • Continuing implementation of the Board and Quality Governance Assurance Frameworks taking account of the feedback from the Deloitte independent reviews • Update of the IBP and LTFM 			
Relationship to Trust Strategic Objectives & Assurance Framework:			
SO5: Well – led			
Corporate Impact Assessment:			
Legal and regulatory implications		<p>The NHS Trust Development Authority (TDA) oversees all aspects of NHS trust performance.</p> <p>The TDA has a key role in supporting NHS trusts to develop their FT application and is responsible for approving all applications prior to submission to Monitor.</p> <p>Monitor, the Independent Regulator of NHS Foundation Trusts, undertakes its own assessment of FT applications to determine whether or not to authorise an NHS trust as a foundation trust.</p>	
Financial implications		NHS foundation trusts are required to comply with Monitors Risk Assessment Framework.	

Patient Experience/Engagement	<p>NHS foundation trusts are membership organisations with a Council of Governors which represents the interests of members of the trust and the public.</p> <p>The Council of Governors holds the non-executive directors to account for the performance of the Board of Directors.</p>
Risk & Performance Management	<p>NHS foundation trusts operate under licence from Monitor which stipulates any condition under which the trust must operate.</p> <p>Compliance with governance and continuity of service licence provisions is through the Monitor Risk Assessment Framework.</p>
NHS Constitution/Equality & Diversity/Communication	<p>NHS foundation trusts have their own constitution which reflects the requirements of the Health and Social Care Act 2012.</p>
Attachments:	
N/A	

TRUST BOARD REPORT – 29th MAY 2014 FOUNDATION TRUST UPDATE

1. Introduction

This paper provides the Board with an update on progress for each of the Stage 2 milestones and other key activities.

The Foundation Trust (FT) Project Board met on 15th May and reviewed the Trusts progress against the FT project plan:

- TDA Readiness Review
- Response to the public consultation and the composition of the Council of Governors
- Draft of the Governor awareness sessions
- Inspection by the Chief Inspector of Hospitals
- Financial Due Diligence review
- Membership recruitment and engagement
- Procurement of election support and planning for the election of elected Governors
- Continuing implementation of the Board and Quality Governance Assurance Frameworks taking account of the feedback from the Deloitte independent reviews
- Ensuring the IBP and LTFM remain up to date including taking account of year end outturn and 2014/15 CCG commissioning intentions.

2. Readiness Review

Following the Readiness Review meeting on 13th March the TDA have confirmed their support for the Trust to continue to develop its FT application journey.

3. Response to consultation

The consultation report summarising the consultation process, the responses received and the Trust response to them was approved at the public Trust Board meeting in April and the final report will shortly be published on the Trust web site at the end of May. This will also form one of the required appendices to the IBP for our next submission.

4. Chief Inspector of Hospitals / CQC Inspection

The Chief Inspector of Hospitals / CQC Inspection took from 20th May – 22nd May.

5. Financial Due Diligence

The process for the financial due diligence review is currently being revised by Monitor and is a key milestone for completion prior to the Monitor submission. It is expected that this review is likely to take place towards the end of June.

6. Membership Update

Current membership total is 4,818. This includes Patients & Public members - 1318 and Staff – 3,500.

To support membership recruitment and engagement activity the Trust has entered into a contract with Membership Engagement Services (a subsidiary of the Electoral Reform Service) to provide membership support, including a membership database and targeted membership recruitment. MES currently provides membership services for a wide range of current and aspirant FTs.

7. Governor elections

Two leading Suppliers of election services have been asked to submit proposals to run the elections for the elected Governors. Both currently run elections for a number of NHS foundation trusts and they can also work with the Trust to provide support for governor awareness and induction sessions if required. A contract is expected to be signed in the next month with initial elections being held in the summer. We are currently drafting the agenda and pack for the governor awareness sessions and the details of these events will be sent out to all members within the next couple of weeks.

8. Board and Quality Governance Assurance Frameworks

Implementation of the action plans for both the Board and Quality Governance Assurance Frameworks is ongoing.

9. Refresh of IBP and other key application documents

The IBP and key application documents (including the LTFM, market development strategy and Board Assurance Framework) are currently being updated to include 2013/14 outturn and 2014/15 plans. The Trust is required to submit the next draft of the IBP and the LTFM to the TDA on 20th June.

10. Conclusion

The Board is asked to note that the FT programme remains on plan with good progress against the Stage 2 milestones and other key activities as described above.

Michael Wilson
Chief Executive
May 2014

Gillian Francis-Musanu
Director of Corporate Affairs