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| TRUST BOARD IN PUBLIC | Date: 30th October 2014 | |
| | Agenda Item: 2.2 | |
| REPORT TITLE: | Chief Nurse & Medical Director Report | |
| EXECUTIVE SPONSOR: | Fiona Allsop, Chief Nurse Des Holden, Medical Director | |
| REPORT AUTHOR: | Fiona Allsop, Chief Nurse Sally Brittain, Deputy Chief Nurse Des Holden, Medical Director | |
| REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date) | n/a | |
| Purpose of the Report and Action Required: | | (√) |
| An update of on-going work in relation to safe and quality patient care that sits out with the operational performance reports including Monthly Safer Staffing information and exemption report. | Approval | √ |
| | Discussion | √ |
| | Information/Assurance | (√) |
| Summary: (Key Issues) | | |
| <ul style="list-style-type: none"> • Safe Staffing Report (September 2014) • Ultra-Low Beds • Medication safety • Ebola | | |
| Relationship to Trust Corporate Objectives & Assurance Framework: | | |
| Central to the delivery of safe and quality patient care. | | |
| Corporate Impact Assessment: | | |
| Legal and regulatory implications | Yes | |
| Financial implications | Yes | |
| Patient Experience/Engagement | Yes | |
| Risk & Performance Management | Yes | |
| NHS Constitution/Equality & Diversity/Communication | Yes | |

Safe Staffing Compliance

Safe staffing data for the Trust was uploaded to unify as required and is now visible to the public via the NHS Choices and the Trust Website. The data is presented for the Trust Board within the table below. The Board will note that the Trust total score for staffing compliance remains >95.72%, with RN compliance at 95.38% during the day and 98.11% at night. This provides assurance that out of hour's compliance, especially of RN's is a priority to ensure safety. During the day the wards have access to a much increased senior nursing team to offer support such as Matrons, Clinical Specialist Nurses and Divisional Chief Nurses for support and guidance.

There have been areas of non-compliance. With regards to the Medical Division the Discharge Lounge was an area of staffing concern, this was due to sickness. The Division dealt with this by diluting skill mix from other areas and moving staff around. This is demonstrated by some ambers in other areas of the Division however acuity, dependency and quality were continuously monitored with Matrons and Senior Sisters to ensure safety.

Women & Children

During the month of September the Maternity Department continued to use Agency to support the staffing numbers within the maternity department. In the situation where the number of staff on duty has not matched the required template staff a review of activity and staffing in all areas has been carried out and staff redeployed to areas of priority. There is a home birth team who support the hospital activity when they are not at a home birth. In the hours of 07:00 to 19:30 Ward Managers and Matrons are available to help clinically in addition to other staff in non-clinical roles. During the night there is an on call midwife available to call on the occasion where there is increased activity. In addition there is a Supervisor of Midwives on call to support the co-ordinator with decisions that need to be made with reference to mobilising staff or beds. The supervisor is also available to provide additional clinical support.

11 new Midwives have been recruited and due to start mid-October.

1 Continental midwife due to start October 21st for 13 weeks

Data Capture Results – Monthly (September 2014)

| Ward | Ward Specialty | Entries | RN Day | RN Night | NA Day | NA Night | Total Day | Total Night | Overall |
|------------------------------------|--------------------------|---------|--------|----------|--------|----------|-----------|-------------|---------|
| Abinger Ward | 430 - GERIATRIC MEDICINE | 30 | 98.58% | 100% | 96.35% | 100% | 97.46% | 100% | 98.45% |
| Acute Medical Unit | 300 - GENERAL MEDICINE | 30 | 96.87% | 99.51% | 95.35% | 100.86% | 96.43% | 100% | 97.97% |
| Birthing Centre | 501 - OBSTETRICS | 30 | 100% | 100% | 100% | N/A | 100% | 100% | 100% |
| Bletchingley Ward | 300 - GENERAL MEDICINE | 30 | 94.42% | 96.67% | 100% | 96.67% | 96.82% | 96.67% | 96.77% |
| Brockham Ward | 502 - GYNAECOLOGY | 30 | 94.44% | 96.43% | 94.85% | 65.75% | 94.58% | 79.07% | 88.06% |
| Brook Ward | 100 - GENERAL SURGERY | 30 | 100% | 100% | 100% | N/A | 100% | 100% | 100% |
| Buckland Ward | 101 - UROLOGY | 30 | 97.5% | 94.83% | 93.11% | 98.28% | 95.96% | 96.55% | 96.17% |
| Burstow Ward | 501 - OBSTETRICS | 30 | 82.24% | 100% | 97.89% | 94.92% | 85.49% | 97.48% | 90.81% |
| Capel Ward | 430 - GERIATRIC MEDICINE | 30 | 97.38% | 100% | 95.71% | 101.11% | 96.54% | 100.67% | 97.89% |

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| Chaldon Ward | 300 - GENERAL MEDICINE | 30 | 92.87% | 100% | 97.8% | 100% | 94.96% | 100% | 96.7% |
| Charlwood Ward | 301 - GASTROENTEROLOGY | 30 | 95.6% | 96.67% | 96.27% | 100% | 95.83% | 98.33% | 96.78% |
| Cophthorne Ward | 301 - GASTROENTEROLOGY | 30 | 97.5% | 100% | 96.43% | 98.28% | 97.12% | 99.15% | 97.91% |
| Coronary Care Unit | 320 - CARDIOLOGY | 30 | 84.36% | 98.28% | 497.83% | 100% | 92.31% | 98.86% | 95.31% |
| Delivery Suite | 501 - OBSTETRICS | 30 | 100% | 100% | 100% | 85% | 100% | 96.25% | 98.13% |
| Discharge Lounge | 300 - GENERAL MEDICINE | 30 | 90.94% | 96.67% | 87.2% | 90% | 89.11% | 93.33% | 90.63% |
| Godstone Ward (Haem) | 303 - CLINICAL HAEMATOLOGY | 30 | 100% | 100% | N/A | N/A | 100% | 100% | 100% |
| Godstone Ward (Med) | 300 - GENERAL MEDICINE | 30 | 95.33% | 100% | 96.62% | 98.89% | 95.82% | 99.33% | 97.17% |
| Hazelwood | 300 - GENERAL MEDICINE | 30 | 99.61% | 100% | 96.67% | 113.33% | 98.43% | 104.44% | 100.69% |
| Holmwood Ward | 320 - CARDIOLOGY | 30 | 95.12% | 100% | 93.17% | 100% | 94.56% | 100% | 96.38% |
| ITU/HDU | 192 - CRITICAL CARE MEDICINE | 30 | 96.19% | 94.59% | 90.56% | 86.67% | 95.53% | 94% | 94.81% |
| Leigh Ward | 110 - TRAUMA & ORTHOPAEDICS | 30 | 96.32% | 96.67% | 98.32% | 98.33% | 97.02% | 97.5% | 97.17% |
| Meadvale Ward | 430 - GERIATRIC MEDICINE | 30 | 95.11% | 100% | 98.59% | 100% | 96.94% | 100% | 98.02% |
| Neonatal Unit | 420 - PAEDIATRICS | 30 | 91.15% | 95.5% | 100% | 96.72% | 94.22% | 95.93% | 95.06% |
| Newdigate Ward | 110 - TRAUMA & ORTHOPAEDICS | 30 | 96.04% | 100% | 91.27% | 100% | 94.01% | 100% | 96.03% |
| Nutfield Ward | 430 - GERIATRIC MEDICINE | 30 | 94.75% | 100% | 96.17% | 98.21% | 95.29% | 99.14% | 96.6% |
| Outwood Ward | 420 - PAEDIATRICS | 30 | 93.92% | 96.67% | 89.4% | 90.32% | 93.33% | 95.58% | 94.36% |
| Rusper Ward | 501 - OBSTETRICS | 30 | 100% | 100% | 100% | N/A | 100% | 103.33% | 101.61% |
| Surgical Assesment Unit | 100 - GENERAL SURGERY | 30 | 96.67% | 100% | 96.77% | 90% | 96.69% | 95.45% | 96.17% |
| Tandridge Ward | 300 - GENERAL MEDICINE | 30 | 93.76% | 96.55% | 100% | 98.21% | 96.22% | 97.37% | 96.59% |
| Tilgate Ward | 300 - GENERAL MEDICINE | 30 | 91.32% | 100% | 96.24% | 98.33% | 93.32% | 99.17% | 95.28% |
| Woodland Ward | 100 - GENERAL SURGERY | 30 | 98.73% | 96.67% | 91.96% | 100% | 96.25% | 98.33% | 96.93% |
| Total | | | 95.38% | 98.11% | 96.4% | 96.64% | 95.72% | 97.53% | 96.43% |

Ultra- Low Beds

The Trust has taken delivery of 40 ultra-low beds in the week commencing 13th October to support the reduction of falls. The impact of these beds will be measured in due course and shared with the Trust Board.

Medication safety

The pharmacy department has issued new guidance to ward areas to help improve safety. Soft intelligence has indicated that some oral medications requiring syringe administration are using standard rather than oral (purple coloured) syringes and this is being addressed through education and advice at ward level. Further work is also being undertaken into missed doses, and time critical medication administration. The classes of drugs affected

include anti-infectives, anti-coagulants, anti-consultants, insulin and anti-Parkinson's disease medications. To this list we are adding methotrexate where anecdotal evidence suggests further education is still required.

Ebola

Screening of patients disembarking at Gatwick airport has now commenced. Unlike Heathrow, Gatwick does not have on site isolation and medical facilities and screen positive patients will be referred to SaSH for testing. The indicated level of screen need is up to 5 patients per day (at Gatwick) and the likely burden of testing for positive screens (temperature above 38C and relevant personal history) is less than one per day.

Senior medical advisors from PHE attended the trust on 22nd October and held a meeting with front line staff. This was an excellent meeting allaying fears for ED and ITU staff and leading to an in house set of slides developed for the ED. Further work is now being done on identifying shift by shift who the team will be for a suspected case, drilling in putting on and taking off safety equipment (personal protective equipment, PPE), and having a checker who is observing and confirms scrupulous compliance with protocol.

Fiona Allsop Chief Nurse
Des Holden Medical Director