

Trust Board Meeting – **IN PUBLIC**

Thursday 27th November 2014 - 10:30 to 13:00

PGEC Room 7/8, East Surrey Hospital, Canada Avenue, Redhill, RH1 5RH

AGENDA

1	10:30	<u>GENERAL BUSINESS</u>		
		1.1 Welcome and apologies for absence	A McCarthy	Verbal
		1.2 Declarations of Interests	A McCarthy	Verbal
		1.3 Minutes of the last meeting held on 30 th October 2014 - <i>For approval</i>	A McCarthy	Paper
		1.4 Action tracker	A McCarthy	Paper
		1.5 Chairman's Report <i>For assurance</i>	A McCarthy	Verbal
		1.6 Chief Executive's Report <i>For assurance</i>	M Wilson	Paper
		1.7 Board Assurance Framework, & Significant Risk Register - <i>For approval and assurance</i>	G Francis-Musanu	Paper
2	10:45	<u>SAFETY, QUALITY AND PATIENT EXPERIENCE</u>		
		2.1 <i>Patient Story</i> <i>For assurance</i>	F Allsop/ N Shopland	Paper
		2.2 Chief Nurse & Medical Director's Report <i>For assurance</i>	F Allsop/ D Holden	Paper
		2.3 Safer Staffing Report - Update <i>For assurance</i>	F Allsop	Paper
		2.4 Safety & Quality Committee Update <i>For assurance</i>	R Shaw	Paper
3	11:15	<u>OPERATIONAL PERFORMANCE</u>		
		3.1 Integrated Performance Report (M7) <i>For assurance</i>		Paper
		3.1.1 Operational & Quality Key Performance Indicators	P Bostock/ D Holden	
		3.1.2 Workforce Key Performance Indicators	F Allsop	

		3.1.3 Finance Key Performance Indicators	P Simpson	
		3.2 Finance & Workforce Committee Update <i>For assurance</i>	R Durban	Paper
		3.3 Audit & Assurance Committee Update <i>For assurance</i>	P Biddle	Paper
		3.4 Charitable Funds Committee Update <i>For assurance</i>	Y Robbins	Paper
4	12:00	<u>RISK, REGULATORY AND STRATEGY ITEMS</u>		
		4.1 Care Quality Commission Action Plan Update <i>For assurance</i>	S Jenkins	Paper
		4.2 Foundation Trust Governance Update <i>For assurance</i>	M Wilson	Paper
		4.3 Rules of Procedure – Annual Update For approval	G Francis- Musanu	Paper
		4.4 Annual Plan – Quarterly Update <i>For assurance</i>	S Jenkins	Paper
5	12:55	<u>OTHER ITEMS</u>		
		5.1 Minutes from Board Committees <i>to receive & note</i>	All	
		5.1.1 Finance and Workforce		
		5.1.2 Safety & Quality Committee		
		5.1.3 Audit & Assurance Committee		
		5.2 ANY OTHER BUSINESS		
		5.3 QUESTIONS FROM THE PUBLIC	A McCarthy	
		<i>Questions from members of the public may be submitted to the Chairman in advance of the meeting by emailing them to gillian.francis-musanu@sash.nhs.uk</i>	A McCarthy	
		5.4 DATE OF NEXT MEETING 18 th December 2014 at 10.30am		