

<b>TRUST BOARD IN PUBLIC</b>	<b>Date: 27 March 2014</b> <b>Agenda Item: 3.5</b>	
<b>REPORT TITLE:</b>	<b>Charitable Funds Committee</b> <b>Chair's Update</b>	
<b>NON-EXECUTIVE SPONSOR:</b>	Yvette Robbins (Chair, Charitable Funds Committee)	
<b>REPORT AUTHOR:</b>	Majid Bhatti (Head of Financial Accounts)	
<b>REPORT DISCUSSED PREVIOUSLY:</b> (name of sub-committee/group & date)	Charitable Funds Committee, <b>6 March 2014</b>	
<b>Purpose of the Report and Action Required:</b> (√)		
This report briefs the Board on the key issues discussed at the meeting of the committee on 5 March 2014.	<b>Approval</b>	
	<b>Discussion</b>	
	<b>Information</b>	½
<b>Summary of Key Issues</b>		
<p>The committee was glad to learn of the progress made by the Consultant Nurse Specialist for Dementia and agreed to support initiatives in this area.</p> <p>The committee reviewed a proposal for a Falls Nurse Specialist.</p> <p>The Committee received a clean external audit report of its statutory accounts and financial report with no recommendations and the charity's online return to the Charities Commission was submitted by the due deadline.</p> <p>The committee agreed to fund the employment of a fundraiser coordinator to generate additional income and implement a fundraising strategy for the charity.</p> <p>The committee reviewed a proposal to extend its funding of the Patient Experience Survey into 2014/15 but requested that its costs and funding alternatives be considered.</p> <p>The committee reviewed its achievements against its 2013/14 workplan.</p>		
<b>Relationship to Trust Corporate Objectives &amp; Assurance Framework:</b>		
The Board Committees support the achievement of all objectives.		
<b>Corporate Impact Assessment:</b>		
<b>Legal and regulatory implications</b>	The Charity is registered with the Charity Commission in accordance with the Charities Act 2011, registered number 1054072.	
<b>Financial implications</b>	N/A	
<b>Patient Experience/Engagement</b>	Committee approves expenditure of charitable funds that benefits patients	
<b>Risk &amp; Performance Management</b>	N/A	
<b>NHS Constitution/Equality &amp; Diversity/Communication</b>	N/A	
<b>Attachments: N/A</b>		

## Update from the Charitable Funds Committee

The Charitable Funds Committee met on 6 March 2014. The report summarises the key issues discussed:

### 1. Care for the elderly

The Consultant Nurse Specialist for Dementia (funded by the charity for one year) was recruited in December and has started to make a strong contribution towards improving the lives of dementia patients. A dementia care evening was held recently which was very well attended and the feedback has been that the evening was very successful and informative. The committee confirmed its support of further initiatives being proposed in this area such as the purchase of rummage boxes which contain a range of games, photo albums and memory cards and also plans to train dementia champions to back fill on wards where necessary.

The committee recognises that a large number of elderly patients are treated at the Trust and is keen to support other elderly care initiatives. The committee was informed that falls and the injuries that result from falls is a major concern for the elderly as it affects their confidence and ability to carry on with everyday activities. The committee expressed its support for the appointment of a Falls Specialist. The Chief Nurse has been asked to prepare a business case for this role with a proposal for funding.

### 2. Review of Financial Matters

The external auditors completed their independent examination of the charity accounts on time and within budget and they signed off a clean audit report with no recommendations. The Committee approved the audited accounts online, in January, and the online financial return to the Charities Commission was completed on time.

The Committee reviewed the January account and the charity continues to spend more than it receives which has led the committee to approve the recruitment of a full time fundraiser. The charity has now received its share (£55k) of the remaining balance of a large legacy from the sale of a retirement flat.

The equity investment (which was made at the end of last year) continues to generate a return higher than inflation and in line with expectations.

### 3. Charities Promotion / Fundraising

The charitable funds are increasingly being called upon to support some very large value and worthwhile initiatives and in response to this the committee reviewed and approved a proposal to increase fundraising through the employment of a fundraising co-ordinator. This role will be funded by the charity and will not only focus on fundraising but will also research other income opportunities through grant making organisations. The role brings many advantages and apart from increasing income will be self-contained to act as the focal point for major campaigns by forging relationships between the Trust and its community. It will

also develop and implement a fundraising strategy for the charity and will develop management information on income targets and spending plans.

The charity website continues to be developed with the inclusion of bandings of donations of between £5 and £500 which gives donors increased flexibility in choosing an appropriate level of donation.

**4. Application for charitable funds for the SASH patient experience feedback programme 2014/15**

The committee reviewed a proposal to extend its funding of the patient experience feedback programme for 2014/15. The Your Care Matters survey was implemented in November 2012 and has proven to be very useful in informing our Patient Experience Strategy and has seen changes being made at ward, Divisional and Trust level to improve the service we provide our patients. The proposal for 2014/15 is to extend this survey into remaining areas within the Trust to be implemented in October 2014 with additional set up costs. The charitable funds are already under pressure to support a range of initiatives and an action to review the costs and to find other ways to fund the programme is being reviewed.

**5. Review of the year 2013/14**

The committee approved minor amendments to the investment policy and also to the expenditure guidance.

It reviewed its achievements against the committee work plan for the year and concluded that it had met its performance and stewardship targets.

Name Yvette Robbins  
Title Non-Executive Director and Charitable Funds Chair  
20 March 2014