

TRUST BOARD IN PUBLIC	Date: 30th October 2013	
	Agenda Item: 4.1	
REPORT TITLE:	FOUNDATION TRUST PROGRESS UPDATE	
EXECUTIVE SPONSOR:	Michael Wilson Chief Executive	
REPORT AUTHOR:	Gillian Francis-Musanu Director of Corporate Affairs	
REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date)	FT Project Board 3.10.13	
Purpose of the Report and Action Required:		(√)
This report provides the Board with an update on the Trusts current progress towards Foundation Trust Status. The Board is asked to note the report.	Approval	
	Discussion	
	Information	√
Summary of Key Issues		
This report provides a progress report to the Board on our current journey towards Foundation Trust (FT) status.		
Relationship to Trust Corporate Objectives & Assurance Framework:		
Objective 4 – Become a sustainable, effective organisation.		
Corporate Impact Assessment:		
Legal and regulatory implications	N/A	
Financial implications	Development of a financial plan will be required to support the FT application.	
Patient Experience/Engagement	Improving patient experience and engagement is at the heart of our FT application.	
Risk & Performance Management	Is an essential part of the FT application process.	
NHS Constitution/Equality & Diversity/Communication	The FT application process will give the Trust a greater opportunity to show how it meets the requirements of the NHS Constitution and Equality legislation.	
Attachments:		
N/A		

TRUST BOARD REPORT – 30TH OCTOBER 2013 FOUNDATION TRUST UPDATE

1. Introduction

This report provides a progress report to the Board on our current journey towards Foundation Trust (FT) status and the next steps due to take place over the coming weeks.

2. FT Project Board

The fifth meeting of the FT Project Board was held on 3rd October 2013. The meeting reviewed the refreshed Long Term Financial Model (LTFM), the FT Communications Strategy, Consultation Plan and the Draft Consultation document. The notes of the Task & Finish Group were presented for information.

The TDA have indicated that they will convene an Executive to Executive meeting with the Trust in mid November 2013 at which time the detailed project plan will be signed-off.

The project board approved the terms of the reference for the internal FT Task and Finish Group which is being established to take responsibility for delivery of the FT Project Plan agreed by the FT Project Board and specifically to develop and deliver the application requirements prescribed by the TDA and Monitor. Meeting on a bi-weekly basis, the group is a sub committee of the FT Project Board and will be accountable to the FT Project Board.

An overview of the consultation and communication plan was also undertaken by the project board.

The FT Project Board will continue to meet on a six weekly basis.

2.2 Integrated Business Plan (IBP) & Long Term Financial Plan (LTFM)

A draft of the IBP was submitted to the TDA on 16 September for their initial review as part of their assessment of the level of trust preparedness and we have now received their initial feedback. The next steps in developing the IBP are:

- Responding to feedback from the TDA
- Reviewing and refreshing key supporting strategies for Trust Board approval - (November/ December 2013)
- Further revising and updating the IBP to ensure all sections are 'up to date' and all key Monitor requirements have been included - October to December 2013
- Submission to TDA for Readiness Review - January 2014

The LTFM has been refreshed to take account of the contracting round for 2013/14 and the current position on activity and forecast income for the Trust. LTFM will be reviewed in the light of significant changes to Monitor's risk assessment framework; and local developments where CCGs, Community Trusts and SaSH have established effective partnership arrangements through the Local Transformation Board.. LTFM version 3 will be prepared for January 2014.

2.3 Membership Recruitment

Online recruitment of FT members has now begun with to face to face and postal recruitment taking place also now taking place.

2.4 External Assessment of Board Governance Assurance Framework (BGAF) and Quality Governance Assurance Framework (QGAF)

External reviews of the BGAF and QGAF assessments have been confirmed as taking place in December 2013. Plans are in place to finalise our self assessments and board sign-off will take place at the November board meeting prior to the start of the external assessment process.

3. Recommendation

The Board is asked to note our progress towards Foundation Trust status. Future reports will be brought to the Board on a regular basis.

Michael Wilson
Chief Executive
October 2013