

TRUST BOARD IN PUBLIC		Date: 28th November 2013	
		Agenda Item: 4.1	
REPORT TITLE:		FOUNDATION TRUST PROGRESS UPDATE	
EXECUTIVE SPONSOR:		Michael Wilson Chief Executive	
REPORT AUTHOR:		Gillian Francis-Musanu Director of Corporate Affairs	
REPORT DISCUSSED PREVIOUSLY: (name of sub-committee/group & date)		FT Project Board 14.11.13	
Purpose of the Report and Action Required:			(√)
This report provides the Board with an update on the Trusts current progress towards Foundation Trust Status. The Board is asked to note the report.		Approval	
		Discussion	
		Information	√
Summary of Key Issues			
This report provides a progress report to the Board on the current journey towards Foundation Trust (FT) status.			
Relationship to Trust Corporate Objectives & Assurance Framework:			
Objective 4 – Become a sustainable, effective organisation.			
Corporate Impact Assessment:			
Legal and regulatory implications	N/A		
Financial implications	Development of a financial plan will be required to support the FT application.		
Patient Experience/Engagement	Improving patient experience and engagement is at the heart of our FT application.		
Risk & Performance Management	Is an essential part of the FT application process.		
NHS Constitution/Equality & Diversity/Communication	The FT application process will give the Trust a greater opportunity to show how it meets the requirements of the NHS Constitution and Equality legislation.		
Attachments:			
N/A			

TRUST BOARD REPORT – 28TH NOVEMBER 2013 FOUNDATION TRUST UPDATE

1. Introduction

This report provides a progress report to the Board on the current journey towards Foundation Trust (FT) status and the next steps due to take place over the coming weeks.

2. Foundation Trust Project Board

The sixth meeting of the FT Project Board was held on 14th November 2013. The meeting reviewed the feedback from the Trust Development Authority on our current draft IBP and the next steps being taken to update and refresh the document over the next month.

Also considered was the revised proposal from the Trust Board to include a patient category in addition to the public constituency and for the Council of Governors. This amendment would be to ensure that patients who current live outside our defined catchment area but who are our patients are not disadvantaged and also have the opportunity to become FT members. The overall number of the Council would remain at 28 but the number of public governors would reduce to 11 with 4 additional patient governors. The FT project board approved the proposal.

The project Board reviewed the final drafts of the consultation plan and public consultation documentation.

We were able to report to the project board that following review the of our draft consultation documentation, the Trust Development Authority (TDA) have now formally confirmed approval for the Trust to begin a 12 week public consultation. Our public consultation will commence on 21st November 2013 and will run until 28th February 2014. In line with our plans a wide range of consultation events are planned to take place during this period both for patients and the public across our constituency areas and for staff.

In addition the TDA have reviewed our FT project plan and we are moving ahead with planned milestones.

The FT Project Board will continue to meet on a six weekly basis.

2.2 Integrated Business Plan (IBP) & Long Term Financial Plan (LTFM)

Ongoing updating and refresh of the IBP is taking place in line with the feedback from the TDA. The next steps in developing the IBP are:

- Reviewing and refreshing key supporting strategies for Trust Board approval during November/ December 2013
- Further revising and updating the IBP to ensure all sections are 'up to date' and all key Monitor requirements have been included - October to December 2013
- Submission to TDA for Readiness Review – January 2014

The LTFM has been refreshed to take account of the contracting round for 2013/14 and the current position on activity and forecast income for the Trust. LTFM is now being

reviewed in the light of significant changes to Monitor's risk assessment framework; and local developments where CCGs, Community Trusts and SaSH have established effective partnership arrangements through the Local Transformation Board. LTFM version 3 will be prepared for January 2014.

2.3 Membership Recruitment

Online recruitment of FT members is in progress with to face to face and postal recruitment also taking place.

2.4 External Assessment of Board Governance Assurance Framework (BGAF) and Quality Governance Assurance Framework (QGAF)

External reviews of the BGAF and QGAF assessments are due to take place in December 2013. Plans are in place to finalise our self assessments and board sign-off will take place at the November Trust Board meeting prior to the start of the external assessment process by Deloitte LLP in December.

3. Recommendation

The Board is asked to note our progress towards Foundation Trust status. Future reports will be brought to the Board on a regular basis.

Michael Wilson
Chief Executive
November 2013