

Trust Board – Public  
24<sup>th</sup> November 2011  
Agenda item: 1.6.3

## Update from the Board Committee – Investment & Workforce

**For:** Information

**Summary:** *This report briefs the Board on the key issues discussed at three meetings of the committee on 3 November 2011.*

**Action:** *The Board is asked to note the issues highlighted in the report and agree any further action as required.*

**Presented by:** Richard Durban (Non-Executive Director)

**Author:** Richard Durban (Non-Executive Director)

### Notes:

<b>Trust objective:</b>	Please list number and statement this paper relates to. <i>The Board Committees support the achievement of all of the Trust objectives.</i>
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<b>Legal:</b>	What are the legal considerations and implications linked to this item? Please name relevant act
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<b>Regulation:</b>	What aspect of regulation applies and what are the outcome implications? This applies to <u>any</u> regulatory body – key regulators include: Care Quality Commission, MHRA, NPSA & Audit Commission
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## Update from the Board Committee – Investment & Workforce

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<b>Date</b>	16 <sup>th</sup> November 2011
<b>Author</b>	Committee Chair – Richard Durban
<b>Audience</b>	Trust Board Members

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The committee met on the 3<sup>rd</sup> November. There was a full attendance with the Board Chairman also attending.

### ***Workforce***

- We reviewed the format of the PCT Workforce assurance report and agreed that it met our needs. Many of the actions within it will be delivered by the end of November and will be reflected in the 12/13 Workforce Plan to be presented to our December meeting.

### ***Capital***

- We reviewed the month 6 Capital Report and noted that all projects were on time and budget. They include Endoscopy, Unscheduled Care, Day Surgery Unit, Paediatrics Outpatients and Modular Wards.
- We received an update paper on the scope of the Theatres Refurbishment project. A full business case will come to the December meeting. Lastly we approved the outline business case for the West Entrance Redevelopment. The full business case will also come to the December meeting.
- We noted that £14.9m out of £15.8m capital budget for 11/12 and £4m out of an indicative capital budget of £6.5m for 12/13 was committed. This will be reviewed at our 30<sup>th</sup> November meeting.

### ***Business Planning***

- The CEO updated us on work relating to the development of a new organisational form for SASH. We noted that the Strategic Change Board had yet to meet. We also approved a Heads of Term agreement with Ashford St Peters Hospital NHS Foundation Trust relating to the possible provision of elective care and maternity services at Epsom.
- The Board had previously discussed a proposal from KPMG to assist us with the 12/13 Savings Plan. It gave delegated authority to the I&W Committee to progress the matter. We received a paper from the CFO which summarised the approval required from the committee and the key points around the management of the KPMG proposal together with an updated KPMG proposal paper. We were given assurance over the nature of the procurement, governance, payment terms and how the work will build on and complement the existing transformation programme. Following a robust discussion we authorised the CEO to commission work from KPMG up to a value of £2.2m (payable in full only if the target savings of £10m were delivered).
- Subsequently discussions have taken place between the CFO and the External Auditors and, at the time of writing this note, a question over the use of the Government Procurement Framework had yet to be resolved.
- The Committee's next meeting will be on 30<sup>th</sup> November 2011.

Richard Durban, Non-Executive Director and  
Investment & Workforce Committee Chair