

**Minutes of the Extraordinary Investment and Workforce Committee
Held on 10th August 2011 16:00 – 17:00
In AD80, Maple House, East Surrey Hospital, Redhill**

Present	Richard Durban	RD	Non-Executive Director (Chair)
	Edward Cooke	EC	Non-Executive Director
	Michael Wilson	MW	Chief Executive
	Paul Simpson	PS	Chief Financial Officer
Apologies	Yvonne Parker	YP	Director of Workforce
	Joe Chadwick-Bell	JCB	Director of Strategy and Transformation
	John Power	JP	Non-Executive Director
	Ian Mackenzie	IM	Director of Information and Facilities
In attendance	Julie Wells	JW	Head of Financial Planning (Minutes)

1	<p>Welcome and Apologies for Absence</p> <p>Apologies for the meeting were received and noted.</p>
2	<p>Business Case for Modular Ward Block at East Surrey Hospital</p> <p>PS highlighted the key points relating to the Business Case. It was noted that the paper issued for the Committee meeting is an updated version of the one discussed at the Board.</p> <p>On the 12th July, the Board approved the Business Case in principle, though did not delegate authority for a final decision to Alan McCarthy or Michael Wilson.</p> <p>MW updated the Committee that NHS West Sussex has prepared a briefing paper to the SHA looking at capacity across the whole health economy, which includes a recommendation that a 40 bedded modular ward at SaSH is the first step in dealing with local capacity issues. The briefing paper went to the SHA on 09/08/11.</p> <p>A discussion took place on the business case. MW confirmed the modular building would have 40 beds and requires £4.84million of capital investment. SaSH have identified £2million through careful prioritisation of its 2011/12 capital programme, and the Trust is asking the SHA for £2.84million.</p> <p>RD suggested that, if the SHA did not give SaSH £2.84million, the Trust re-evaluates the current capital programme to fund the £2.84million ourselves. PS responded that we would do so as the patient safety benefits of this project made it our top priority.</p> <p>PS confirmed that 20 of the 40 beds turn escalation beds into a ward and have no additional income attached. Opening all 40 beds would earn the Trust additional income.</p>

	<p>EC commented on the financials in the business case, noting a 24 month payback (if all 40 beds were opened) was very attractive.</p> <p>EC asked whether this is a temporary solution or long-term? PS responded that Modular buildings have a 20 year life.</p> <p>MW confirmed that he had met with Planners at the Council the previous week, who were supportive but obviously could not pre-empt the planning decision. PS and Bernie Bluhm are also presenting to the Council on 15/8/11.</p> <p>The business case states the Modular ward would be in place and operational by the beginning of January 2012. PS confirmed that it is a challenging timetable to achieve the January deadline and the funding would need to be agreed with the SHA/PCT by the end of August.</p> <p><u>The Committee approved the business case, subject to Planning approval and SHA approval.</u></p>
3.	<p>Date of next meeting</p> <p>Next meeting is set for 7th September 2011 2pm-4pm, Maple House, Room AD77.</p> <p>Any papers and apologies to julie.wells@sash.nhs.uk</p>