

Trust Board Meeting – **IN PUBLIC**

Thursday 26th September 2013 - 10:30 to 13:00

PGMD Lecture Theatre, Crawley Hospital, West Green Drive, Crawley, RH11 7DH

AGENDA

1	10:30	<p><u>GENERAL BUSINESS</u></p> <p>1.1 Welcome and apologies for absence</p> <p>1.2 Declarations of Interest</p> <p>1.3 Minutes of the last meeting on 25th July 2013 <i>for approval</i></p> <p>1.3.1 Action tracker</p> <p>1.4 Chief Executive's Report <i>to receive & note</i></p>	<p>A McCarthy</p> <p>All</p> <p>A McCarthy</p> <p>A McCarthy</p> <p>M Wilson</p>	
2	10:50	<p><u>SAFETY, QUALITY AND PATIENT EXPERIENCE</u></p> <p>2.1 Clinical & Patient Presentation – Never Event <i>to receive & note</i></p> <p>2.2 Safety & Quality Committee Chair Report <i>to receive & note</i></p> <p>2.3 Joint Chief Nurse / Chief Medical Officer's Report <i>to receive & note</i></p>	<p>D Holden</p> <p>Y Robbins</p> <p>D Holden A Clough</p>	
3	11:30	<p><u>OPERATIONAL PERFORMANCE</u></p> <p>3.1 Integrated Performance Report (M5) <i>to receive & note</i></p> <p>3.1.1 Operational & Quality Key Performance Indicators</p> <p>3.1.2 Workforce Key Performance Indicators</p> <p>3.1.3 Finance Key Performance Indicators</p>	<p>P Bostock D Holden</p> <p>Y Parker</p> <p>P Simpson</p>	

4	11:45	<p><u>RISK, REGULATORY AND STRATEGY ITEMS</u></p> <p>4.1 Board Assurance Framework (BAF) & Strategic Risk Register (SRR)</p> <p>4.2 FT Update <i>to receive & note</i></p> <p>4.3 Revised Rules of Procedure <i>to receive & note</i></p> <p>4.4 Auditors Annual Report <i>to receive & note</i></p> <p>4.5 Safeguarding Annual Report <i>to approve</i></p> <p>4.6 Major Incident Plan <i>to approve</i></p>	<p>G Francis-Musanu</p> <p>M Wilson</p> <p>G Francis-Musanu</p> <p>P Simpson</p> <p>A Clough</p> <p>P Bostock</p>	
5	12:30	<p><u>OTHER ITEMS</u></p> <p>5.1 Updates from Committee Chairs <i>to receive and note</i></p> <p>5.1.1 Audit & Assurance</p> <p>5.1.2 Investment and Workforce</p> <p>5.2 Minutes from Board Committees <i>to receive & note</i></p> <p>5.2.1 Safety and Quality</p> <p>5.2.2 Audit & Assurance</p> <p>5.2.3 Investment and Workforce</p> <p>5.3 ANY OTHER BUSINESS</p> <p>5.4 QUESTIONS FROM THE PUBLIC –</p> <p><i>Questions from members of the public may be submitted to the Chairman in advance of the meeting by emailing them to sacha.beeby@sash.nhs.uk</i></p>	<p>R Congdon</p> <p>R Durban</p> <p>Y Robbins</p> <p>R Congdon</p> <p>R Durban</p> <p>All</p> <p>A McCarthy</p> <p>A McCarthy</p>	

	5.5	DATE OF NEXT MEETING		
		31 st October 2013		