
























Trust Board Meeting







Thursday 24th November 2011 - 10:30 to 13:00

Lecture Theatre, Post Graduate Management Centre,
Crawley Hospital, West Green Drive, Crawley, RH11 7DH

AGENDA – MEETING IN PUBLIC

<p>1</p>	<p><u>GENERAL BUSINESS</u></p> <p>1.1 Welcome and apologies for absence - Michael Wilson, Ian Mackenzie</p> <p>1.2 Declarations of Interest</p> <p>1.3 Minutes of the last meeting on 29th September 2011 - <i>for approval</i></p> <p>1.4 Actions tracker</p> <p>1.5 Minutes from Board Committees – <i>for information</i></p> <ul style="list-style-type: none"> - Audit and Assurance - Safety and Quality - Investment and Workforce - Charitable Funds 	<p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p>	<p>verbal</p> <p>verbal</p> <p> 1.3 Minutes of SEPT Trust Board in PUBLIC</p> <p> 1.5 Minutes AAC 13 September 2011.doc</p> <p> 1.5 Minutes SQC 12 October 2011.doc</p> <p> 1.5 Minutes SQC 14 September 2011.doc</p> <p> 1.5 Minutes IWC 5 October 2011 v2.doc</p> <p> 1.5 Minutes CFC 20 September 2011.doc</p>
	<p>1.6 Updates from Committee Chairs -</p> <p>1.6.1 Audit and Assurance</p> <p>1.6.2 Safety and Quality</p> <p>1.6.3 Investment and Workforce</p> <p>1.6.4 Charitable Funds</p> <p>1.7 Chief Executive's Report</p>	<p>E Cooke</p> <p>Y Robbins</p> <p>R Durban</p> <p>Y Robbins</p> <p>P Simpson</p>	<p>Verbal</p> <p> 1.6.2 Chairs update - SQC 171111.doc</p> <p> 1.6.3 Chairs update - IWC 171111.doc</p> <p> 1.6.4 Chairs update - CFC - 171111.doc</p> <p>Verbal</p>
<p>2</p>	<p><u>STRATEGY</u></p> <p>2.1 Tripartite Formal Agreement (TFA)</p>	<p>J Chadwick-Bell</p>	<p> 2.1 Front pager - TFA.doc</p>

	<p>2.2 Transformation Programme update</p> <p>2.3 Dementia Strategy</p>	<p>J Chadwick-Bell</p> <p>J Chadwick-Bell</p>	 2.1 SASH TFA Final.pdf  2.2 Transformation Programme Progress  2.3 Front Page - Dementia strategy No  2.3 SASH Dementia Strategy and Plan FII
<p>3</p>	<p><u>SAFETY AND QUALITY</u></p> <p>3.1 Chief Nurse's Report</p> <p>3.2 Chief Medical Officer's Report</p> <p>3.3 Safeguarding Adults Annual Report</p>	<p>J Thomas</p> <p>Des Holden</p> <p>J Thomas</p>	 3.1 Chief Nurse update - 16 Nov 11.d  3.2 Chief Med Officer update - 16 N  3.3 Safeguarding Adults Annual Report
<p>4</p>	<p><u>OPERATIONAL PERFORMANCE</u></p> <p>4.1 Integrated Performance and Quality Report (Month 7) -</p> <p>4.1.1 Performance Trajectory</p> <p>4.1.2 Quality Key Performance Indicators</p> <p>4.1.3 Operational Key Performance Indicators</p> <p>4.1.4 Workforce Key Performance Indicators</p>	<p>B Bluhm</p> <p>J Thomas</p> <p>B Bluhm</p> <p>Y Parker</p>	 4.1.1 Performance Improvement Traject  4.1 Performance Report - Month 07 Oc
<p>5</p>	<p><u>FINANCIAL PERFORMANCE</u></p> <p>5.1 Finance Report (Month 7) –</p> <p>5.2 Review of Standing Financial Instructions(SFIs) and Standing Orders (SOs)</p>	<p>P Simpson</p> <p>P Simpson</p>	 5.1 M7 Board Report FINANCE V2.ppt  5.2 SFIs and SOs Summary Paper - Nov  5.2 List of SFIs changes - Nov-11.xls  5.2 List of SOs changes - Nov-11.xls

			 5.2 Corporate Governance Manual -  5.2 Counter Fraud Policy 2011.pdf
6	<u>RISK AND REGULATORY</u> 6.1 Board Assurance Framework 6.2 Regulatory Update – CQC Compliance report <i>for information</i>	A McCarthy J Thomas	 6.1 BAF Report - Nov 2011.doc  6.1 BAF Nov 2011 for Trust Board v1.3.  6.1 SASH proposed BAF template.xls  6.2 CQC Compliance Report.doc
7	<u>OTHER</u> 7.1 ANY OTHER BUSINESS 7.2 QUESTIONS FROM THE PUBLIC – <i>Questions from members of the public may be submitted to the Chairman in advance of the meeting by emailing them to larisa.wallis@sash.nhs.uk</i> 7.3 DATE OF NEXT MEETING Thursday 9th February 2012 at 10:30 <i>Postgraduate Medical Centre, Crawley Hospital, West Green Drive, Crawley RH11 7DH</i>	A McCarthy A McCarthy	verbal verbal