





















Trust Board Meeting

Thursday 29th September 2011 - 10:30 to 12:30

Post Graduate Education Centre, Maple House,
East Surrey Hospital, Canada Avenue, Redhill, RH1 5RH

AGENDA – MEETING IN PUBLIC

<p>1</p>	<p><u>GENERAL BUSINESS</u></p> <p>1.1 Welcome and apologies for absence</p> <p>1.2 Declarations of Interest</p> <p>1.3 Minutes of the last meeting on 21st July 2011 - <i>The Board is asked to approve the minutes of the meeting</i></p> <p>1.4 Agreed actions tracker</p> <p>1.5 Receive minutes from Board Committees – <i>for information</i></p> <ul style="list-style-type: none"> - Audit and Assurance - Investment and Workforce - Charitable Funds 	<p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p> <p>A McCarthy</p>	<p>verbal</p> <p>verbal</p> <p> 1.3 Minutes of JULY Trust Board in PUBLIC</p> <p> 1.5 Minutes AAC 2 June 2011 V4.doc</p> <p> 1.5 Minutes AAC 19 July 2011 Final.doc</p> <p> 1.5 Minutes IWC 12 July 2011.doc</p> <p> 1.5 Minutes Extraordinary IWC 10</p> <p> 1.5 Minutes IWC 7 September 2011.doc</p> <p> 1.5 Minutes CFC 19 July 2011.doc</p>
	<p>1.6 Written updates from Committee Chairs -</p> <p>1.6.1 Audit and Assurance</p> <p>1.6.2 Safety and Quality</p> <p>1.6.3 Investment and Workforce</p> <p>1.6.4 Charitable Funds</p> <p>1.7 Chief Executive's Report</p>	<p>E Cooke</p> <p>Y Robbins</p> <p>R Durban</p> <p>Y Robbins</p> <p>M Wilson</p>	<p>verbal</p> <p> 1.6.2 Chairs update - SQC 230911.doc</p> <p> 1.6.3 Chairs update - IWC 200911.doc</p> <p>verbal</p> <p>verbal</p>
<p>2</p>	<p><u>STRATEGY</u></p> <p>2.1 SEG agreement</p>	<p>M Wilson</p>	<p> 2.1 SEG agreement 22 Sep 11.doc</p>
<p>3</p>	<p><u>SAFETY AND QUALITY</u></p> <p>3.1 Presentation on Organ Donation by Dr Somi Desikan, Emma Little and Jacqueline Mitchell - <i>for information</i></p>	<p>J Thomas</p>	<p> 3.1 Organ Donation presentation - Dr S D</p>

	<p>3.2 Chief Nurse's and Chief Medical Officer's Report</p> <p>3.3 Safeguarding Children Annual Report</p> <p>3.4 Infection Prevention and Control Annual Report</p>	<p>J Thomas / Des Holden</p> <p>J Thomas</p> <p>J Thomas</p>	<p>verbal</p>  <p>3.3 Safeguarding Children Annual Report</p>  <p>3.4 IPCAS Annual Report 201011.doc</p>
<p>4</p>	<p><u>OPERATIONAL PERFORMANCE</u></p> <p>4.1 Integrated Performance and Quality Report (Month 5) - <i>The Board is asked to review the monthly performance report and agree any actions that are required.</i></p> <p>4.1.1 Quality Key Performance Indicators</p> <p>4.1.2 Operational Key Performance Indicators</p> <p>4.1.3 Workforce Key Performance Indicators</p>	<p>J Thomas</p> <p>B Bluhm</p> <p>Y Parker</p>	 <p>4.1 Performance Report - Month 05 Au</p>
<p>5</p>	<p><u>FINANCIAL PERFORMANCE</u></p> <p>5.1 Finance Report (Month 5) – <i>The Board is asked to review the monthly financial report and agree any actions that are required.</i></p> <p>5.2 Annual Audit Letter 2010/11</p>	<p>L Clegg</p> <p>L Clegg</p>	 <p>5.1 M5 Board Report FINANCE V2.ppt</p>  <p>5.2 Annual Audit Letter - Front page.d</p>  <p>5.2 SaSH Annual Audit Letter 2010-11.</p>
<p>6</p>	<p><u>RISK AND REGULATORY</u></p> <p>6.1 Board Assurance Framework</p> <p>6.2 Regulatory Update – CQC Compliance report for information</p>	<p>M Wilson</p> <p>J Thomas</p>	 <p>6.1 BAF Report - Sept 2011.doc</p>  <p>6.1 BAF BOARD RISK DESCRIPTION 2011-1</p>  <p>6.2 CQC Compliance Report.doc</p>
<p>7</p>	<p><u>OTHER</u></p> <p>7.1 ANY OTHER BUSINESS</p> <p>7.2 QUESTIONS FROM THE PUBLIC – <i>Questions from members of the public may be submitted to the Chairman in advance of the meeting by emailing them to larisa.wallis@sash.nhs.uk</i></p> <p>7.3 DATE OF NEXT MEETING Thursday 24th November 2011 at 10:30, Room 7/8, Post Graduate Education Centre, Maple House East Surrey Hospital, Canada Avenue, Redhill, RH1 5RH</p>	<p>A McCarthy</p> <p>A McCarthy</p>	<p>verbal</p> <p>verbal</p>